



**CITY COUNCIL
REGULAR MEETING MINUTES
September 11, 2023**

Present:

Clay Parker, Mayor
Leo Whelchel, Mayor Pro-Tem

Councilmembers:

Paula Coggin
Ronnie Starkey
Donovan Owens
Kelly Gerber

Guests:

John Morris - mvba

City Staff:

Dessie Whelchel, City Administrator / Finance Director
Tanya Duhon, City Secretary
Joe Snyder, Public Works Supervisor

Call to Order and Announce a Quorum is Present

With a quorum of the Council members present, the regular meeting of the Redwater City Council was called to order by Mayor Parker at 06:04 pm on Monday, September 11, 2023, in the Community Center at Redwater City Hall, 120 Redwater Blvd. W, Redwater, TX. Invocation and Pledge of Allegiance led by Councilmember Paula Coggin.

Public Comments – Open Forum

None

Reports

- (a) City Administrator / Finance Director - Dessie Whelchel
 - **Monthly Financial Reports** - Council reviewed financial reports included in packet
- (b) Public Works Supervisor – Joe Snyder
 - **Monthly Public Works Report** – Council reviewed monthly public works report included in packet

Consent Agenda

MOTION: Upon a motion made by Councilmember Whelchel and a second by Councilmember Gerber, the Council voted five (5) for and none (0) opposed to approve and adopt the consent agenda as follows:

- (a) **Approval of minutes of the Regular Meeting on August 14, 2023**
- (b) **Approval of accounts payable for August 2023**

The motion carried.

Authorizations by Council

- (a) **Discuss and approve mvba as collection services for Court Fines & Fees and AR**

MOTION: Upon a motion made by Councilmember Starkey, and a second by Councilmember Coggin, the Council voted five (5) for and none (0) opposed to approve mvba as collection services for Court Fines & Fees and AR. The motion carried.

- (b) **Ratify the property tax increase of \$9,024 reflected in the proposed budget for FY 2023 / 2024**

MOTION: Upon a motion made by Councilmember Whelchel, and a second by Councilmember Starkey, the Council voted five (5) for and none (0) opposed to ratify the property tax increase of \$9,024 reflected in the proposed budget for FY 2023 / 2024. The motion carried.

- (c) **Discuss and approve possible updates to security features to City Hall**

MOTION: Council requested another quote – table item until 10.09.23

- (d) **Consider and approve updates to Personnel Policy and Procedure Manual**

MOTION: Upon a motion made by Councilmember Gerber, and a second by Councilmember Starkey, the Council voted five (5) for and none (0) opposed to approve increase of jean allowance to \$200.00, Jacket to \$100.00 and cancel Colonial Cleaners 09.25.23, and all other updates to the Personnel Policy and Procedures Manual. The motion carried.

Ordinances and Resolutions

- (a) **Approve Ordinance No. 23-02-45**

ORDINANCE NO. 23-02-45: AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF REDWATER, TEXAS; SAID ORDINANCE ADJUSTING AND AMENDING THE CITY'S FISCAL YEAR 2022.2023 BUDGET

MOTION: Upon a motion made by Councilmember Whelchel, and a second by Councilmember Starkey, the Council voted five (5) for and none (0) opposed to approve Ordinance No. 23-02-45, adjusting and amending the city's FY 2022.2023. The motion carried.

- (b) **Approve Ordinance No. 23-02-46**

ORDINANCE NO. 23-02-46: AN ORDINANCE OF THE CITY OF REDWATER, TEXAS, ADOPTING A BUDGET AND APPROPRIATING RESOURCES FOR FISCAL YEAR 2023.2024, BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024; REPEALING ALL CONFLICTING ORDINANCES; CONTAINING A SEVERABILITY LAUSE; AND PROVIDING FOR AN EFFECTIVE DATE

MOTION: Upon a motion made by Councilmember Whelchel, and a second by Councilmember Starkey, the Council voted five (5) for and none (0) opposed to approve Ordinance No. 23-02-46, adopting a budget and appropriating resources for FY 2023.2024. The motion carried.

Council voted on the adoption of the budget as follows:

FOR: Councilmembers Whelchel, Starkey, Owens, Coggin, and Gerber

AGAINST: None

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PRESENT and not voting: None
ABSENT: None

(c) **Approve Ordinance No. 23-20-35**

ORDINANCE NO. 23-20-35: AN ORDINANCE OF THE CITY OF REDWATER, TEXAS, LEVYING AND ADOPTING THE TAX RATE ON \$100 VALUATION FOR THE CITY OF REDWATER, TEXAS, FOR THE TAX YEAR 2023

MOTION: Upon a motion made by Councilmember Owens, and a second by Councilmember Starkey, the Council voted five (5) for and none (0) opposed to approve Ordinance No. 23-20-35, levying and adopting the tax rate on \$100 valuation for the City of Redwater, Texas, for the tax year 2023. The motion carried.

Council voted on the adoption of the tax rate for tax year 2023 as follows:

FOR: Councilmembers Whelchel, Starkey, Owens, Coggin, and Gerber

AGAINST: None

PRESENT and not voting: None

ABSENT: None

(d) **Approve Ordinance No. 23-13-5**

ORDINANCE NO. 23-13-5: AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF REDWATER, TEXAS; APPROVING MUNICIPAL MAINTENANCE AGREEMENT WITH TEXAS DEPARTMENT OF TRANSPORTATION (CITY & STATE)

MOTION: Upon a motion made by Councilmember Gerber, and a second by Councilmember Starkey, the Council voted five (5) for and none (0) opposed to approve Ordinance No. 23-13-5, approving Municipal Maintenance Agreement with Texas Department of Transportation (City & State). The motion carried.

(e) **Approve Ordinance No. 23-03-11**

ORDINANCE NO. 23-03-11: AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF REDWATER, TEXAS; PROVIDING FOR A COLLECTION FEE FOR DELINQUENT UTILITY BILLS

MOTION: Upon a motion made by Councilmember Gerber, and a second by Councilmember Coggin, the Council voted five (5) for and none (0) opposed to approve Ordinance No. 23-03-11, providing for a collection fee for delinquent utility bills. The motion carried.

(f) **Approve Resolution No. R-23-03-20**

RESOLUTION NO. R-23-03-20: AN RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDWATER, TEXAS, TO IMPOSE ADDITIONAL FEE FOR COLLECTION COSTS ON FINES AND FEES

MOTION: Upon a motion made by Councilmember Gerber, and a second by Councilmember Coggin, the Council voted five (5) for and none (0) opposed to approve Resolution No. R-23-03-20, to impose additional fee for collection costs on Fines and Fees. The motion carried.

(g) **Approve Resolution No. R-23-09-14**

RESOLUTION NO. R-23-09-14: AN RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDWATER, TEXAS, ADOPTING THE CITY'S INVESTMENT POLICY

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MOTION: Upon a motion made by Councilmember Whelchel, and a second by Councilmember Gerber, the Council voted five (5) for and none (0) opposed to approve Resolution No. R-23-09-14, adopting the city's investment policy. The motion carried.

(h) **Approve Resolution No. R-23-02-18**

RESOLUTION NO. R-23-02-18: RESOLUTION OF CANDIDATE NOMINATIONS FOR THE BOWIE CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS FOR THE YEARS 2024-2025

MOTION: No action taken

(i) **Approve Resolution No. R-23-20-70**

RESOLUTION NO. R-23-20-70: AN RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDWATER, TEXAS, ESTABLISHING A LIMITATION TO THE TOTAL AMOUNT OF AD VALOREM TAXATION FOR THE ELDERLY OR DISABLED INDIVIDUALS IN THE CITY OF REDWATER; PROVIDING FOR DEFINITIONS; PROVIDING FOR AN EFFECTIVE DATE OF THE EXEMPTION; PROVIDING FOR REPEALING, SAVINGS AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE OF THIS RESOLUTION; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.

MOTION: Upon a motion made by Councilmember Starkey, and a second by Councilmember Coggin, the Council voted five (5) for and none (0) opposed to approve Resolution No. R-23-20-70, establishing a limitation to the total amount of Ad Valorem Taxation for the elderly or disabled individuals in the City of Redwater, TX. The motion carried.

Adjournment

MOTION: Upon a motion made by Councilmember Starkey and a second by Councilmember Coggin, the Council voted five (5) for and none (0) opposed to adjourn the regular meeting of the Redwater City Council at 07:06 pm on Monday, September 11, 2023. The motion carried.

These minutes approved on the 13th day of November 2023.



Clay Parker, MAYOR

ATTEST:



Tanya Duhon, CITY SECRETARY