



**CITY COUNCIL
REGULAR MEETING
December 14, 2020**

Present:

Robert Lorange, Mayor
Leo Whelchel, Mayor Pro Tem

Councilmembers:

Paula Coggin
Clay Parker-late arrival-6:35pm
Donovan Owens

Guests:

City Staff:

Dessie Whelchel, City Secretary, TRMC / Finance Director
Tanya Duhon, Assistant City Secretary

Call to Order and Announce a Quorum is Present

With a quorum of the Council members present, the regular meeting of the Redwater City Council was called to order by Mayor Lorange at 6:11 pm on Monday, December 14, 2020, in the Council Chambers at Redwater City Hall, 120 Redwater Blvd. W, Redwater, TX. Invocation and Pledge of Allegiance led by Councilmember Paula Coggin.

Public Comments – Open Forum

None.

Reports

- (a) Mayor – Robert Lorange
 - **Information on Grants** – discussed there are various grants for roads and equipment
- (b) Secretary - Dessie Whelchel
 - **Monthly Financial Reports** - Council reviewed financial reports included in packet

Consent Agenda

MOTION: Upon a motion made by Councilmember Whelchel and a second by Councilmember Coggin, the Council voted three (3) for and none (0) opposed to approve and adopt the consent agenda as follows:

- (a) **Approval of minutes of the Regular Meeting on October 12, 2020**
- (b) **Approval of accounts payable for October & November 2020**

The motion carried.

Authorizations by Council

- (a) **Consider and take action on engaging the firm of Wilf & Henderson, P.C., for purposes of performing FY 2019/2020 Audit**

MOTION: Upon a motion made by Councilmember Owens, and a second by Councilmember Coggin, the Council voted three (3) for and none (0) opposed to engage the firm of Wilf & Henderson, P.C., for purposes of performing FY 2019/2020 Audit. The motion carried.

- (b) **Approve 2020 Tax Roll**

MOTION: Upon a motion made by Councilmember Whelchel, and a second by Councilmember Owens, the Council voted three (3) for and none (0) opposed to approve 2020 Tax Roll. The motion carried.

Executive Session

Council adjourned into closed session at 6:41 pm in accordance with the Texas Government Code 551.074: Personnel Matters

Reconvene

- (a) **Take action on items discussed in Executive Session**

1. **Approve a single compensation in the amount of \$590 for each employee with over one year tenure; and a prorated amount for employees with less than one year tenure**

MOTION: Upon a motion made by Councilmember Parker, and a second by Councilmember Whelchel, the Council voted four (4) for and none (0) opposed, to approve a single compensation in the amount of \$590 for each employee with over one year tenure; and a prorated amount for employees with less than one year tenure. The motion carried.

2. **Approve various salaries for various employees and approve new job titles and duties**

MOTION: Upon a motion made by Councilmember Parker, and a second by Councilmember Whelchel, the Council voted four (4) for and none (0) opposed, to approve various salaries for various employees; and to create the following positions:

- City Administrator – to supervise all office employees. Dessie Whelchel was appointed to this position, effective immediately, in addition to her City Secretary and Finance Director roles.
- Public Works Crew Leader – to supervise operators and laborers in the public works department. David Lewis will assume this position, effective immediately.
- Operator I – employees holding a C license in both water and wastewater
- Operator II – employees holding a B license in both water and wastewater

The motion carried.


3. **Approve new pay scale for employees**

MOTION: Upon a motion made by Councilmember Parker, and a second by Councilmember Coggin, the Council voted four (4) for and none (0) opposed to approve new pay scale for employees. The motion carried.

Adjournment

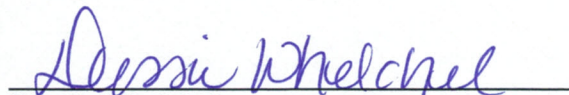
MOTION: Upon a motion made by Councilmember Parker, and a second by Councilmember Coggin, the Council voted four (4) for and none (0) opposed to adjourn the regular meeting of the Redwater City Council at 7:49 pm on Monday, December 14, 2020. The motion carried.

These minutes approved on the 11 day of January, 2021.



Robert Lorange, MAYOR

ATTEST:



Dessie Whelchel,
CITY ADMINISTRATOR /
CITY SECRETARY, TRMC/
FINANCE DIRECTOR