



**CITY COUNCIL  
REGULAR MEETING  
January 11, 2010**

**Present:**

Beverly Phares, Mayor

**Councilmembers:**

Robert Lorange, Mayor Pro Tem  
Tammy Cowdery  
Leo Whelchel  
Chuck Bradford (arrived 7:45 pm)

**Guests:**

Ronnie Bell  
Pat McCoy  
Walter Vanderburg  
Pam Kumpe

**City Staff:**

Tom Townsend, Public Works Director  
Pam Green, Assistant to City Secretary

**Call to Order and Announce a Quorum is Present**

With a quorum of the Councilmembers present, the Regular meeting of the Redwater City council was called to order by Mayor Phares at 6:15 pm on Monday, January 11, 2010, in the Council Chambers at Redwater City Hall, 120 Redwater Blvd. W, Redwater, TX. Invocation and Pledge of Allegiance led by Leo Whelchel.

**Presentations and Recognitions**

- (a) **Welcome: Tom Townsend** – Mayor Phares introduced Tom Townsend as the new Public Works Director and stated that she is enjoying working with him. Robert Lorange mentioned that three individuals had approached him and were pleased with the help they had received from Tom.
- (b) **2010 Census: It's Here** – Pat McCoy presented information on the importance of an accurate census count.

**Public Comments – Open Forum**

None

**Reports**

- (a) Mayor – Beverly Phares
  - **Appraisal Board** – James Carlow is the representative that was elected
  - **Grants** – SECO grant for \$23,030: City is getting two air conditioners for City Hall, one for office at Sewer Plant, electronic programmable thermostats for all three units, timers for both water heaters, and replacing all lights in City Hall with more energy efficient lighting. TCDP: Engineer turned in some preliminary plans; do not have as many connections as first thought. Unsure whether or not new

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customers will have to pay for service line from tap to house themselves. Meeting with Wanda Vance from Traylor & Associates January 12. HOME: took last of papers to Lucas Consulting. Probably go out for bids on the two houses in February. Match is \$10,800; mostly in-kind services.

(b) Public Works – Tom Townsend

**Water:** Few leaks due to cold weather. Service lines on 1215, 1213, and Tri State. Employee on call January 1 left customer waiting 1.5 hrs after calling in leak. Leak was on customer side, so the City will make adjustment to customer's bill since response was not made in timely manner.

**Wastewater:** No sewer problems – been putting in degreaser as a preventative step and checking manholes for grease.

**Plant:** Cleaning and creating filing system in office at plant.

**Licensing:** TCEQ training division has all Tom's hard copy certificates on file- he can take his wastewater test at will. Needs one surface water production II class for water license.

(c) Secretary – Dessie Enns

- **Monthly General Fund Financial Report** – no questions
- **Quarterly General Fund Financial Report** – no questions
- **Monthly Water/Sewer Financial Report** – no questions
- **TMCCP Update** – Graduation in Irving January 12.

(d) Vehicle/Equipment Maintenance – Pam Green

- **Vehicle Maintenance/Repairs** – bearing parts on backhoe
- **Cut off list** – 40 customers: \$800 in fees
- **ACH processing** – \$6,199.28

**Consent Agenda**

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**MOTION:** Upon a motion made by Councilmember Lorange and a second by Councilmember Whelchel, the Council voted three (3) for and none (0) opposed to approve and adopt the consent agenda as follows:

- (a) **Approval of minutes of the December 7, 2009 regular meeting**
- (b) **Approval of minutes of the December 17, 2009 special meeting**
- (c) **Approval of accounts payable for November 26 – December 25, 2009**
- (d) **Approval of Joint Election Agreement between the City of Redwater and the Redwater Independent School District**

The motion carried.

**Authorizations by Council**

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- (a) **Consider/approve awarding bid for street repair**  
Council reviewed bids from Gibson Asphalt, Sid & Sons Paving, and Wiley Calhoun Co.

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**MOTION:** Upon a motion made by Councilmember Whelchel and a second by Councilmember Cowdery, the Council voted four (4) for and none (0) opposed, to approve awarding bid to Gibson Asphalt for repairs to Shiloh, Kruse, and the culvert at Short & Church St. The motion carried.

- (b) **Consider/approve purchase of new computer equipment**  
Dessie presented quotes for new "server" computer for City Hall - \$1,760.39; a new monitor for Tom's office - \$159.99; and a docking station for the laptop at sewer plant - \$136.99.

**MOTION:** Upon a motion made by Councilmember Whelchel and a second by Councilmember Cowdery, the Council voted four (4) for and none (0) opposed to approve purchase of new computer equipment. The motion carried.

- (c) **Consider/approve use of offsite computer backup company**

**MOTION:** Council requested more information on security and history of offsite backup companies. Postponed until February meeting.

- (d) **Consider/approve changing date of February City Council meeting**

**MOTION:** Upon a motion made by Councilmember Whelchel and a second by Councilmember Cowdery, the Council voted four (4) for and none (0) opposed to approve setting the council meeting for February 16, 2010. The motion carried.

**Ordinances/Resolutions**

- (a) **Adopt Resolution No. R-10-05-31, Authorizing Joint Election for the election to be held on May 8, 2010**

**RESOLUTION NO. R-10-05-31:** RESOLUTION AUTHORIZING JOINT ELECTION BETWEEN THE REDWATER INDEPENDENT SCHOOL DISTRICT AND THE CITY OF REDWATER

**MOTION:** Upon a motion made by Councilmember Lorange and a second by Councilmember Whelchel, the Council voted four (4) for and none (0) opposed to approve Ordinance No. R-10-05-31, authorizing joint election to be held May 8, 2010. The motion carried.

**Executive Session**

At 8:05 pm Council adjourned into Executive Session in accordance with the Texas Government Code 551.074: Discussion on pay increases for City Employees for 2010

**Reconvene**

Council reconvened into regular session at 8:50 pm.

**MOTION:** Upon a motion made by Councilmember Whelchel and a second by Councilmember Bradford, the Council voted four (4) for and none (0) opposed to approve pay increases as follows:

Dennis Conkleton increase from \$11.25/hr to \$11.75/hr (.50/hr increase)  
Dessie Enns increase from \$560/wk to \$600/wk (\$40/wk increase)  
Tyler to be reviewed when he returns to work; Elbert, Pam, and Tom on probation and not eligible at this time.

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The motion carried.

**Adjourn**

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**MOTION:** Upon a motion made by Councilmember Bradford and a second by Councilmember Lorance, the Council voted four (4) for and none (0) opposed to adjourn the regular session of the Redwater City Council at 8:55 pm on Monday, January 11, 2010. The motion carried.

These minutes approved on the 16 day of February, 2010.

  
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Beverly Phares, MAYOR

**ATTEST:**

  
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Dessie Enns, CITY SECRETARY